

**UNITED STATES PROBATION SYSTEM  
OFFENDER NOTICE AND ACKNOWLEDGMENT OF DUTY TO  
REGISTER AS A SEX OFFENDER**

**Part I (To be completed by the probation officer and read by the sex offender):**

1. The offender, \_\_\_\_\_, shall register, and keep the registration current, in each jurisdiction where the offender resides, where the offender is an employee, and where the offender is a student. For initial registration purposes only, the sex offender shall also register in the jurisdiction in which convicted, if such jurisdiction is different from the jurisdiction of residence (42 U.S.C. § 16913(a)).
2. The sex offender shall initially register: (1) before completing a sentence of imprisonment with respect to the offense giving rise to the registration requirement or (2) not later than 3 business days after being sentenced for that offense, if the offender is not sentenced to a term of imprisonment (42 U.S.C. § 16913(b)).
3. The sex offender shall, not later than 3 business days after each change in name, residence, employment, or student status, appear in person in at least one jurisdiction in which the offender is registered and inform that jurisdiction of all changes in the information required. (42 U.S.C. § 16913c)).
4. It is determined that the offender is a (probation officer selects one):
  - Tier I sex offender and must:
    - report in person annually to each jurisdiction in which registered and allow the jurisdiction to take a current photograph and verify information in the registry, and
    - remain registered for 15 years, unless reduced for a clean record.
  - Tier II sex offender and must:
    - report in person every six months to each jurisdiction in which registered and allow the jurisdiction to take a current photograph and verify information in the registry, and
    - remain registered for 25 years.
  - Tier III sex offender and must:
    - report in person every three months to each jurisdiction in which registered and allow the jurisdiction to take a current photograph and verify information in the registry, and
    - remain registered for life, unless reduced for a clean record.

**Part II (To be completed by the offender):**

I, the undersigned, acknowledge that I have been informed by the probation officer of my duty to register as a sex offender. I understand the registration requirements and that my failure to comply with these requirements may result in revocation of my term of supervision and the commencement of new criminal charges per 18 U.S.C. § 2250 or any applicable state laws.

\_\_\_\_\_  
(Signature of Parent or Guardian if Client is a Minor)

\_\_\_\_\_  
(Signature of Client)

\_\_\_\_\_  
(Date Signed)

\_\_\_\_\_  
(Date Signed)

**Part III (To be completed by the probation officer)**

\_\_\_\_\_  
(Name of Probation Officer or Witness)

\_\_\_\_\_  
(Signature of Probation Officer or Witness)

\_\_\_\_\_  
(Date Signed)